



Department of Commerce

Fiscal Year 2020 Citizen-Centric Report

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Mission Statement



Mark O. Rabauliman
Secretary of Commerce

Office of the Secretary

Banking

Insurance

Registrar of Corporation

Divisions

Alcoholic Beverages & Tobacco Control

Central Statistics

Economic Development Division/
CNMI SBDC

Enforcement and Compliance Division

Workers Compensation Commission

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Contacts

Office of the Secretary
Phone: (670) 664-3077

Administrative Service
Phone: (670) 664-3000

Mission Statement

The mission of the Department of Commerce is to ensure that the policies and procedures governing the conduct of business in the Commonwealth promote sustainable economic growth, stimulate economic development and diversification, and provide a fair and equitable business environment in which both private and foreign businesses, and ultimately the people of the Commonwealth, may prosper.

The Department of Commerce was originally created under PL 1-8 (codified as 1 CMC § 2451) and later modified or reorganized through Executive Order 94-2 and 94-3, Section 302, with the separation of Labor and Immigration from the former Department of Commerce and Labor.

Office of the Secretary

The Office of the Secretary of Commerce is responsible for the stimulation, encouragement and regulation of private investment, planning, coordinating, and promoting economic policy decisions of the executive branch to enhance commerce within the CNMI through partnership with other government agencies, non-profit organizations, private sector associations, and other key partners including outside the CNMI.

Banking Section	Insurance Section	Registrar of Corporation
General inquiries and services relating to banking examinations, certificates of clearances and escheatment escrows.	General inquiries and services relating to insurance clearance and certificates of authority	General inquiries and services relating to non-profit, limited liability, domestic and foreign corporations.
Phone: (670) 664-8020 E-mail: cnmi.banking@commerce.gov.mp	Phone: (670) 664-8020 E-mail: cnmi.insurance@commerce.gov.mp	Phone: (670) 664-8020 E-mail: registrar.corp@commerce.gov.mp

Divisions

ABTC Division	Central Statistics Division	Economic Development Division
General inquiries and services relating to Alcoholic Beverages Tobacco and Betel Nut Control industry licensing and enforcement.	General inquiries and services relating to credible official statistics for use by local, federal stakeholders and clients for sustainable socio and economic development.	General inquiries and services relating to economic development programs, projects and activities.
Phone: (670) 488-2282/1006 E-mail: director.abtc@commerce.gov.mp	Phone: (670) 664-3023/3045 E-mail: director.csd@commerce.gov.mp	Phone: (670) 664-8020 E-mail: kcody@commerce.gov.mp
Enforcement & Compliance Division	Worker's Compensation	CNMI SBDC
General inquiries and services relating to weights & measures, taxicabs, tour company vehicle permit and recycling center licensing.	General inquiries and services relating to worker's compensation such as workers injured on the job.	General inquiries and services relating to small business development center, client consultation and Small Business Administration.
Phone: (670) 488-1005 E-mail: cnmi.enforcement@commerce.gov.mp	Phone: (670) 664-3023/3045 E-mail: director.csd@commerce.gov.mp	Phone: (670) 664-3018 E-mail: cnmisbdc@commerce.gov.mp

COMMITTED TO THE SUCCESS OF BUSINESSES IN THE CNMI

PERFORMANCE INDICATORS

Services	FY 2018 Activities	FY 2018 Revenue	FY 2019 Activities	FY 2019 Revenue	FY 2020 Activities	FY 2020 Revenue
Alcohol Beverage & Tobacco Control Division	1,418	\$250,551	1,827	\$293,009	1,185	\$190,397
Banking	212	\$53,442	169	\$53,442	129	\$46,509
Enforcement and Compliance Division	527	\$28,733	479	\$28,645	395	\$27,035
Office of the Insurance Commissioner	854	\$32,650	673	\$33,675	531	\$26,900
Registrar of Corporations	2,746	\$223,296	3,103	\$260,858	2,950	\$223,512
Workers' Compensation Commission	5,437	\$47,842	5,629	\$70,422	4,476	\$58,255
Total	11,194	\$636,514	11,880	\$740,051	8,352	\$572,608

Services	FY 2018 Activities	FY 2019 Activities	FY 2020 Activities
Central Statistics Division	88	91	106
Economic Development Division	239	277	
Total	327	368	106

- **Central Statistic Division** - \$146,826 two (2) year OIA TAP funding for Prevailing Wage Survey.
- **Economic Development Division** - \$106,810 for the CNMI FY2020 STEP grant.

CNMI SBDC



POWERED BY



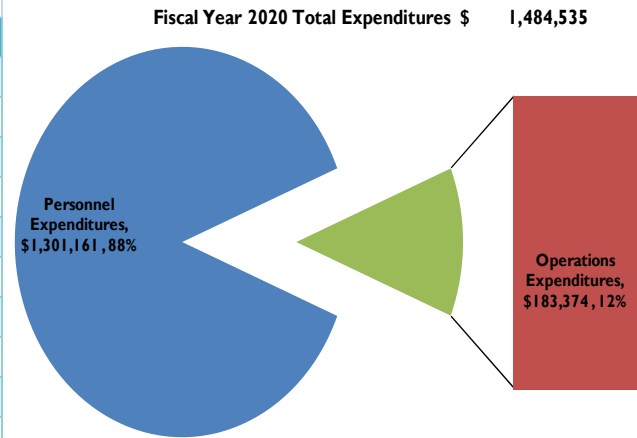
U.S. Small Business Administration

CNMI Small Business Development Center (SBDC)				
Services	FY 2019 Activities	FY 2019 Capital Infusion	FY 2020 Activities	FY 2020 Capital Infusion
Business Created	3	-	8	-
Jobs Created (full/part time)	64	-	74	-
Capital Infusion (Loan + Equity)	-	\$1,358,000		\$633,600
Training Events	25	-	22	-
Training Attendees	460	-	350	-

- The CNMI SBDC is a member of the University of Guam Small Business Development Center Network (PISBDCN).
- The mission of PISBDCN is to support the growth and economic development of the U.S. affiliated islands in the Western Pacific region by providing high quality training and one-on-one confidential counseling to existing small businesses and to small business start-ups.
- The CNMI SBDC receives funding from the General Funds, Commonwealth Development Authority and the Small Business Administration for its personnel and operations.
- The CNMI SBDC Capital Infusion (Loan + Equity) funding for Fiscal Year 2020 as shown by the table above totals in the amount of \$633,600.
- The CNMI SBDC was awarded Saipan Chamber Member of the Year and the CNMI SBDC Director was awarded the Saipan Young Professional of the Year 2019.

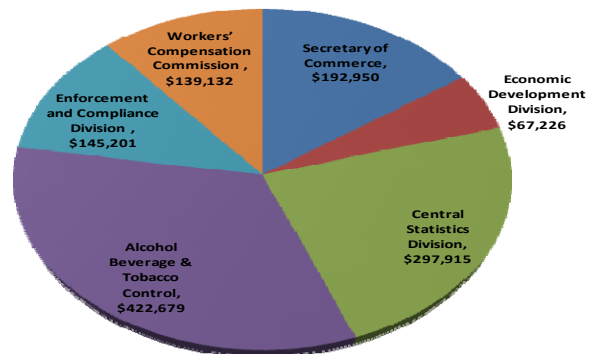
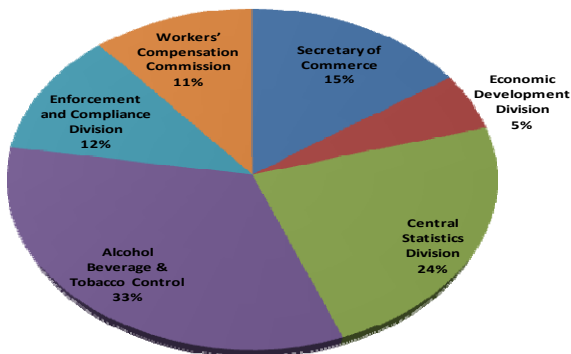
REVENUE & EXPENDITURES

Fiscal Year 2020 Operations Expenditures	
Operations	Expenditures
Professional Services	\$ 9,792
Public Auditor	\$ 9,010
Advertising	\$ 4,340
Communications	\$ 6,761
Dues and Subscriptions	\$ 1,914
Licenses and Fees	\$ 125
Travel	\$ 13,841
Repair and Maintenance	\$ 42,711
Freight and Handling	\$ 390
Utilities - Power	\$ 21,836
Cleaning Services	\$ 940
Fuel & Lubrication	\$ 6,988
Supplies - Office	\$ 5,514
Supplies - Operations	\$ 29,706
Equipments under \$5000	\$ 4,943
Office Furniture & Fixture	\$ 5,766
Others	\$ 18,797
Total Operations Expenditures	\$ 183,374



Fiscal Year 2020 Personnel Expenditures	
Personnel	Expenditures
Wages and Salaries	\$ 956,848
Wages and Salaries Ungraded	\$ 79,859
401K, FICA, Health/Medicare/	\$ 264,261
Overtime Compensation	\$ 193
Total Personnel Expenditures	\$ 1,301,161

Department of Commerce	NOP	Public Law 21-08			Budget Level after cuts		
		Total	Personnel	Operations	Total	Personnel	Operations
Secretary of Commerce	12	\$518,152	\$472,540	\$45,612	\$295,260	\$271,616	\$23,644
Economic Development Division	4	\$199,707	\$180,530	\$19,177	\$118,518	\$108,577	\$9,941
Central Statistics Division	8	\$297,915	\$262,678	\$35,237	\$163,859	\$145,593	\$18,266
Alcohol Beverage & Tobacco Control	17	\$422,809	\$418,623	\$4,186	\$231,852	\$229,682	\$2,170
Enforcement and Compliance Division	6	\$177,800	\$176,040	\$1,760	\$93,343	\$92,431	\$912
Workers' Compensation Commission	4	\$139,132	\$137,754	\$1,378	\$82,071	\$81,357	\$714
Total	51	\$1,755,515	\$1,648,165	\$107,350	\$984,903	\$929,256	\$55,647



OUTLOOK

Department Accomplishments

- Aided Northern Marianas Trade Institute in acquiring a \$10 million building and a new location under U.S Economic Development Agency (EDA).
- Aided NMC in acquiring a \$10 million building funding from EDA.
- Facilitated assessments of key areas of economic opportunity in the CNMI with consultants from IEDC.
- Secured CNMI FY20 STEP grant to fund 5 small business owners to attend a foreign trade show in order to expand their exporting efforts.
- Secured 2 year TAP OIA Funding for the design and implementation of the Central Statistic Division data collection portal.
- Successfully launched the 2020 Prevailing Wage Survey Portal.
- Published the results of the Prevailing Wage Survey, the US Census of Agriculture of the CNMI and the US Economic Census of the CNMI.
- Completion of the 2020 Prevailing Wage Study report and submitted to the Governor for review and transmission to USDOL.
- Completed collection and compilation of data needed for the Gross Domestic Product (GDP) – shared that data set with the Bureau of Economic Analysis (BEA) Rendered opinions from a Commerce perspective on several pieces of legislation in the interest of promoting commerce in the CNMI.
- Continued data collection and publication of the Consumer Price Index (CPI) and the Economic Indicators report.
- Collaborated with US Census Bureau in conducting the Decennial Census of Housing and Population including Advance Listing, Data collection and Field Follow Up phase.
- Completion of Census/Survey Map and Address Register Update for Saipan, Rota and Tinian.
- Assisted in the hiring process of 2020 Census of CNMI field staff and officially launched the Census.
- Promulgation of Tour Company Vehicle Registration Permit Regulations.
- Identified problematic business process of tour companies transport of tourist.
- Streamlining and compilation of updated ABTC CNMI Codes, Rules & Regulations, to be consistent with the CNMI Law Revision.
- Re-instatement of the ABTC Division in the definition of Law Enforcement Officers under the GunSAFE Act (P.L. 21-27).

Department Challenges

- The Department is facing challenges in the areas of human, financial and technological capacity, including shortage of vehicles.
- Amending the Banking Code, Regulations for Credit Union and other current regulations.
- Working on payment platforms like PayPal and Square to work in the CNMI for small businesses to allow small business to save money on POS systems.
- Securing citizenry leverage capacity by increasing additional lending programs under the Small Business Administration and the Economic Development Administration.
- The insolvency of the Workers' Compensation Commission having adequate reserves to cover the potential liability in terms of work-related injuries, medical expense and rehabilitation for over 3,404 government workers.
- Enforcement of Underage Drinking Laws – Minors Consuming Liquor (MCL) jurisdictional matters such as the Processing of arrestees for underage drinking Lack of communication on MCL cases between law enforcement agencies (DPS, DOC, DYS).
- Lack of funding for computer, software and applications development upgrades to enable on-line filing and reporting.
- Non-renewal of licenses due to the COVID-19 Pandemic other economic activities.
- Reduction of personnel due to austerity measures and Covid-19 pandemic effects.