



Office of the Mayor Municipality of Saipan

CITIZEN CENTRIC REPORT

Fiscal Year 2021

Who We Are

Our duties and responsibilities are set out in Article VI of the Northern Mariana Islands Constitution and 1 CMC §§ 5101 – 5110. Chief among these constitutional and statutory duties and responsibilities include but are not limited to, the mobilization of resources and meeting emergency conditions in a declared disaster; improvement of local communities and villages; development of programs and delivery of services for children, young people, adults, and elderlies; road clearing, repair, and maintenance; assist in land clearing for funerals and village fiestas; appointing, hiring, and managing staff to assist the mayor carry the mayor's duties and responsibilities.

ADMINISTRATIVE DIVISION

Marriage Section

Saipan and Northern Islands

Municipal Identification Card Section

FISCAL AND BUDGET DIVISION

Procurement Section

DOG CONTROL PROGRAM

FIELD OPERATIONS

SAIPAN STREET NAMING AND

NUMBERING DIVISION

STUDENT EXCHANGE PROGRAM

DIVISION



Concessions at Sugar King Park which is managed by the Saipan Mayor's Office.

In May 2020, 28 personnel were terminated due to the government-wide budget reduction. By May 2021, 27 personnel were rehired using the OIA Tap grant, ARPA, and CARES Act awards.



David Mundo Apatang
Mayor of Saipan

Our Mission

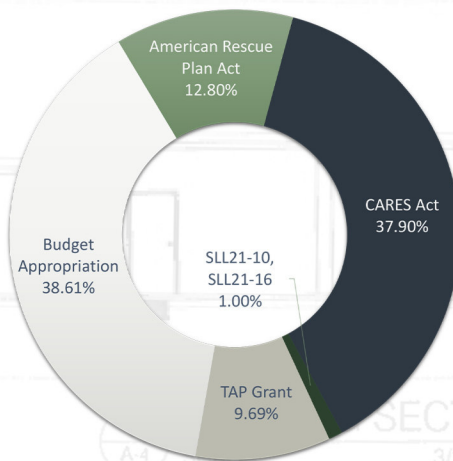
Provide a municipal service that ensures a safe and healthy environment, enhance the standard of living, and preserve the cultural heritage of its citizens through responsible stewardship and cost effective management of its resources.



Employee Demographics

14 FEMALES

56 MALES



Funding Sources for Full-Time Employees

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www.saipanmayor.net
saipanmayor@mos.gov.mp
Saipan Mayors Office



2799 Teer Drive, CTC Building Suite A
PO BOX 501457 Saipan, MP 96950
(670) 234-6208



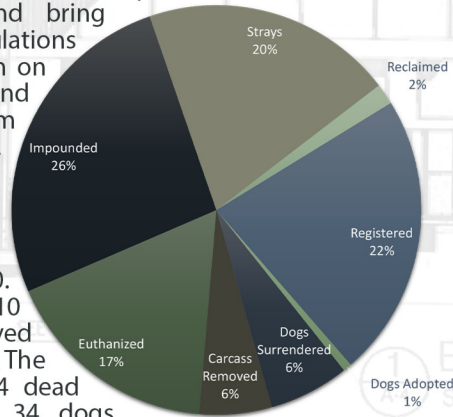
Office of the Mayor
Municipality of Saipan
2021 CITIZEN CENTRIC REPORT



Our Progress

DOG CONTROL PROGRAM

The Dog Control Program maintained operations with minimal kennels at a temporary animal shelter as the program awaits the completion of the new multifunctional animal shelter, still under construction. The program implemented a second round of public outreach to educate the residents of Saipan and bring awareness of the rules and regulations of the Program, educate them on responsible pet ownership, and what services the program provides for the community. Through federal fundings, the program hired back five DCP personnel that were released during the government-wide budget reduction in May 2020. The program processed 1,110 dog registrations and received 641 requests for other services. The DCP staff also picked up 284 dead animals throughout FY2021. 34 dogs were adopted from the animal shelter and 82 dogs were reclaimed.

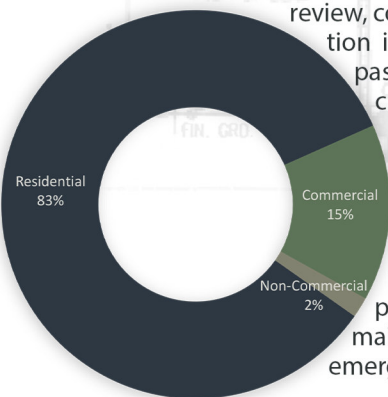


STUDENT CULTURAL EXCHANGE PROGRAM

Despite annual trips to Japan and South Korea being canceled as well as the annual visits from Japan, the program continued its cultural exchange virtually. In March, KSKK hosted a Junior Global Forum online and invited the Saipan students to be featured in their presentation. Six students submitted a video message to talk about their daily life during the pandemic and virtual learning. The program is currently coordinating with the Sanpoen group to start an online exchange with the Joyama Elementary School in Nagano. Similar to KSKK's online event, the program will compile videos from the students to share the current situation of the island.

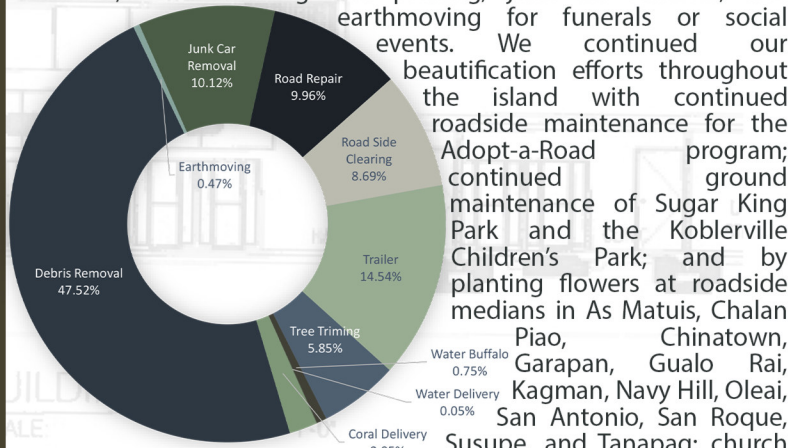
SAIPAN STREET NAMING AND ADDRESSING

Our Saipan Street Naming and Addressing Division has made tremendous strides in the implementation of the street naming and addressing master map. For the current reporting period, our SSNAD has assigned approximately 2,052 street address numbers in 22 villages, mostly in the southern half of Saipan. The work of the SSNAD in assigning street address numbers was briefly interrupted in August 2021 when it collaborated with the Department of Commerce – Central Statistics Division in developing a draft standard village delimitation and name master map, where village boundaries are defined using mapping data and identifying each village by its historical name. The draft standard master map and a draft village delimitation and name legislation were delivered to the Speaker of the House of Representatives in September 2021 for review, consideration, and hopefully introduction in the House of Representatives for passage. The standard master map is critical in the implementation of the street naming and addressing master map as no map today exist that clearly and accurately describes the boundary separating one village from the next and the exact village name. This information is vital for purposes of door-to-door delivery of mails and packages and response to emergency calls.



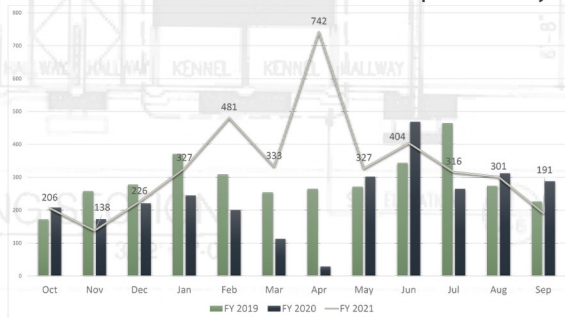
FIELD OPERATIONS

Field operations is responsible for providing services to the community, such as secondary road repair, roadside clearing, debris removal, tree trimming and pruning, junk car removal, and earthmoving for funerals or social events. We continued our beautification efforts throughout the island with continued roadside maintenance for the Adopt-a-Road program; continued ground maintenance of Sugar King Park and the Koblerville Children's Park; and by planting flowers at roadside medians in As Matuis, Chalan Piao, Chinatown, Garapan, Gualo Rai, Kagman, Navy Hill, Oleai, San Antonio, San Roque, Susupe, and Tanapag; church fronts; the Oleai Sports Complex; 13 Fishermen Monument; and the District Court building front.



SAIPAN AND NORTHERN ISLANDS MUNICIPAL ID

3992 municipal IDs were issued in FY2021. That is the most municipal IDs issued in a single fiscal year during the last five years. In April 2021 the CNMI received the second Economic Impact (stimulus) payments. Banks in the CNMI required a second form of identification to cash a check. Because of this, many residents applied for municipal ID cards, which increased the number of IDs issued in April 2021 by 180%.



MARRIAGE SECTION

Only 264 marriage licenses were granted in fiscal year 2021. In previous fiscal years, the number of marriage licenses granted were for marriages between non-residents. But because the suspension of inbound flights from tourist source markets and the mandatory quarantine for all inbound arrivals in compliance with the COVID-19 pandemic guidelines, residents of the CNMI made up the number of marriage licenses granted in fiscal year 2021.

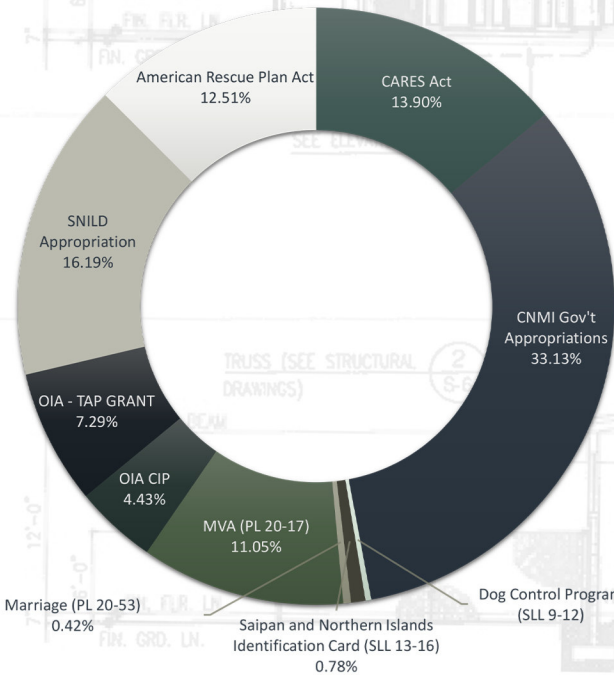




Our Finances

FY2021 REVENUES

Object Class	Public Law 21-35
Personnel	\$ 1,114,746
All-Others	\$ 595,314
Utilities	\$ 30,000
Total	\$ 1,740,060

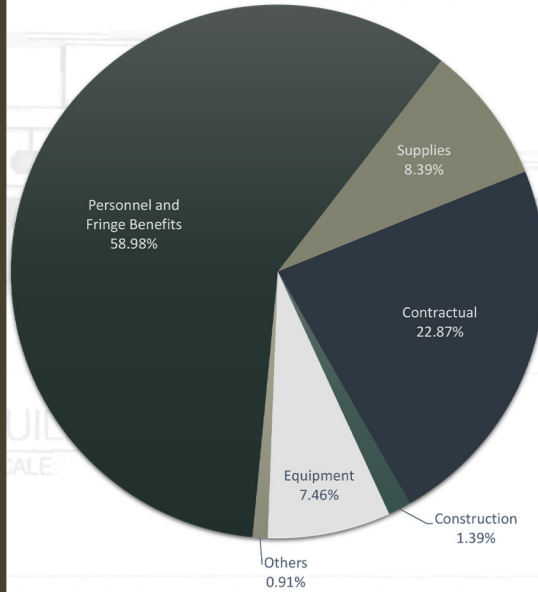


American Rescue Plan Act	\$ 656,820
Bingo (SLL 20-16)	\$ -
CARES Act	\$ 730,000
Dog Control Program (SLL 9-12)	\$ 16,186
Saipan and Northern Islands Identification Card (SLL 13-16)	\$ 40,998
Marriage (PL 20-53)	\$ 21,850
MVA (PL 20-17)*	\$ 580,112
OIA CIP	\$ 232,708
OIA - TAP GRANT	\$ 382,706
SNILD Appropriation	\$ 850,000

*Payment for FY2019, 2020, 2021

TOTAL REVENUES \$5,251,440

FY2021 EXPENDITURES



Funding Source:
PL 20-17

Contractual	\$ 910,619.00
Construction	\$ 55,509.00
Equipment	\$ 297,138.00
Others	\$ 36,074.00
Personnel and Fringe Benefits	\$ 2,348,740.00
Supplies	\$ 334,244.00

TOTAL EXPENDITURES \$3,982,324



BEAUTIFICATION AT SUGAR KING PARK

- Stairs installed on south entrance
- Awning built behind concessions
- Reconstructed flower beds
- Refurbished train



Looking Ahead

CHALLENGES



No full-time veterinarian for the Dog Control Program and lack of funding for spay and neuter clinics.



50 percent of marriage licenses granted in FY2019 were for visitors, majority of which were from China and South Korea. With the COVID-19 pandemic negatively impacting travel worldwide, there was also a steep decrease in marriage licenses granted at the Saipan Mayor's Office in FY2021.



Lack of manpower and additional responsibilities for roadside clearing along main highways, like, for example, Isa Dr from San Vicente to Sadog Tasi and Chalan Pale Arnold Rd from Chalan Laulau to As Matuis.



All travel for the Student Exchange Program is still on hold due to the travel restrictions and mandatory quarantine imposed by the guidelines of the governor's COVID-19 task force.



The Saipan Street Naming and Addressing Division face many challenges in implementing the street naming and addressing master map, among them are persuading homeowners and owners of commercial and noncommercial buildings on the importance and benefits of street addressing; identifying the boundary separating a village from another; and identifying the village by name.



We want to hear from you!

Do you have any suggestions on how we can improve our reporting? Please contact us at saipanmayor@mos.gov.mp

WHAT'S NEXT?

THE COMPLETION OF THE NEW MULTIFUNCTIONAL ANIMAL SHELTER

PARTNERSHIP WITH GCEA FOR THE MARIANAS VILLAGE PRIDE CAMPAIGN TO FOCUS ON BEAUTIFICATION IN THE VILLAGES

FINALIZE THE SISTER CITY AGREEMENT WITH THE KATORI CITY MAYOR'S OFFICE

WAITING ON THE PROPOSED LEGISLATION FOR THE STANDARD MASTER MAP TO BE PASSED

2022 LIBERATION DAY FESTIVITIES

AMEND LAW TO MAKE LONG TERM RESIDENTS AND CW-1 ELIGIBLE FOR MUNICIPAL ID

SEEK FUNDING FOR SPAY AND NEUTER CLINICS

ISSUE MARRIAGE CERTIFICATES AS VITAL RECORDS