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GOVERNOR

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LIEUTENANT GOVERNOR

COMMONWEALTH of the NORTHERN MARIANA ISLANDS  
**OFFICE OF THE GOVERNOR**  
OFFICE OF PLANNING & DEVELOPMENT



A. KODEP OGUMORO-ULUDONG  
DIRECTOR

CHRISTOPHER A. CONCEPCION  
DEPUTY DIRECTOR

## ***JOB ANNOUNCEMENT***

### **POSITION**

Senior Solid Waste Engineer, Full Time

### **LOCATION**

Commonwealth of the Northern Mariana Islands – Office of the Governor, Department of Public Works

### **CLOSING DATE**

Open until a suitable candidate is identified.

### **SALARY**

Salary will be commensurate with qualifications of the appointee.

### **POSITION OVERVIEW**

Under the guidance and general supervision of the Director of the Public Works Solid Waste Division and Senior Solid Waste Engineer with project oversight from Office of Planning and Development (OPD) and the support of the CIP Administrator, the employee will support Solid Waste Management planning efforts with the Department of Public Works (DPW) and the Offices of the Mayors of Saipan, Tinian, and Rota as well as the Northern Islands as needed specific to engineering design and implementation needs. Employee will support technical component development including review and revisions to existing plans and working closely with project team and USEPA to ensure design and implementation of environmentally compliant waste management facilities throughout the CNMI.

### **DUTIES AND RESPONSIBILITIES**

The Solid Waste Engineer will act as the lead project engineer for the Solid Waste Division for the Department of Public Works. The following is a description of the work to be performed by the individual:

- Leads drafting and review of PS&E and all field works requiring engineering expertise;
- Manages and oversees training and capacity development needs of Junior Engineer and supports related training and skill development within DPW and the Solid Waste branches of Tinian and Rota as needed;
- Coordinates with USEPA and BECQ on the compliance requirements for all solid waste activities, specifically, the Marpi Landfill and the Transfer Stations;
- Assists in planning solicitation process, including drafting RFPs/RFQs/ITBs, outreach for contractor/vendors, and procurement period meetings, and post-procurement evaluation and debriefs, as needed;
- Leads review compliance issues; review permits, update plans and standard operating procedures;

- Provides assistance with planning, quality assurance, safety inspection protocols, and participate in proposal evaluations for planning and engineering services;
- Finalizes scopes of work, budgets, and timelines for proposed solid waste related construction plans and operation plans;
- Attends progress design and construction meetings with vendors;
- Prepares reports for submission to grantors, regulatory agencies including USEPA & BECQ and for the Department;
- Coordinates engineering project development and design review with the islands of Tinian and Rota on solid waste activities;

And perform other related duties as assigned to support OPD's mission to promote sustainable growth throughout CNMI and promote sustainable production and consumption patterns specific to integrated solid waste management planning.

## **REQUIRED SKILL AND QUALIFICATIONS**

The Senior Solid Waste Engineer will demonstrate a combination of education and experience – college level education, training, and/or technical experience that furnished (1) a thorough knowledge of the physical and mathematical sciences underlying engineering, and (2) a good understanding, both theoretical and practical, of the engineering sciences and techniques and their applications to one of the branches of engineering. The adequacy of such background must be demonstrated by one of the following: 1. Professional registration or licensure -- Current registration as an Engineer Intern (EI), Engineer in Training (EIT)1, or licensure as a Professional Engineer (PE) by any State, the District of Columbia, Guam, or Puerto Rico. Absent other means of qualifying under this standard, those applicants who achieved such registration by means other than written test (e.g., State grandfather or eminence provisions) are eligible only for positions that are within or closely related to the specialty field of their registration. For example, an applicant who attains registration through a State Board's eminence provision as a manufacturing engineer typically would be rated eligible only for manufacturing engineering positions.

Recommended qualifications and skills include:

- Bachelor of Science or higher in civil or environmental engineering from an ABET accredited school preferably with emphasis in Solid Waste Management.
- At least 7-12 years work experience in Public Works Solid Waste Management or private industries.
- Knowledgeable in the regulatory requirements for solid waste, particularly with transfer stations and landfill operations.
- Knowledgeable in zero waste technologies or methods of waste reduction such as Waste to Energy or Zero Waste.
- Knowledgeable with the Smart Safe Growth concepts.
- Professional license not required but preferable.

Strong Written and Oral Communication Skills, as well as organization, time management, and critical thinking, supported by excellent working knowledge of Microsoft Office are required.

## **TO APPLY**

Please email, as a single PDF document, a cover letter, CV or resume, names and contact information for three references, and a copy of terminal degree OR unofficial transcripts to Kodep Ogumoro-Ulundong, OPD Director ([kodep.uludong@opd.gov.mp](mailto:kodep.uludong@opd.gov.mp)), cc Erin Derrington ([erin.derrington@opd.gov.mp](mailto:erin.derrington@opd.gov.mp)).

Alternatively, hard copies of all documents can be sent to Kodep Ogumoro-Ulundong, Director, Office of Planning and Development, Caller Box 10007, Saipan, MP 96950.

For questions or clarifications, please contact Erin Derrington ([erin.derrington@opd.gov.mp](mailto:erin.derrington@opd.gov.mp)).